

**DOWNTOWN CAMROSE DEVELOPMENT LTD.**

**Financial Information**

**Year Ended December 31, 2021**



# ALIGN ACCOUNTING & TAX

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## COMPILATION ENGAGEMENT REPORT

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To the Members of Downtown Camrose Development Ltd.

On the basis of information provided by management, we have compiled the statement of financial position of Downtown Camrose Development Ltd. as at December 31, 2021, and the statement of revenues and expenditures and changes in net assets for the year then ended, and , which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We have not performed an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Camrose, Alberta  
January 6, 2022

Align Accounting & Tax Inc.

# DOWNTOWN CAMROSE DEVELOPMENT LTD.

## STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2021

Unaudited - see Notice to Reader  
(with prior year's figures for comparison)

	<b>Budget</b>	<b>2021</b>	<b>2020</b>
<b>REVENUES:</b>			
Business Revitalization Zone tax	\$ 81,000	\$ 81,000	\$ -
Downtown Markets revenue	27,000	31,539	11,051
Grant revenues	10,000	10,000	-
Sponsorship for bus shelter	3,000	-	-
Ice sculpture incentive	-	10,125	-
Transfer unrestricted funds	-	-	50,325
<b>Total revenues</b>	<b>121,000</b>	<b>132,664</b>	<b>61,376</b>
<b>EXPENSES:</b>			
Total administration (Schedule 1)	65,780	71,779	39,721
Total enterprise development (Schedule 1)	10,000	6,259	4,717
Total community development (Schedule 1)	29,400	23,340	12,885
Total downtown markets (Schedule 1)	15,820	18,658	6,173
<b>Total expenses</b>	<b>121,000</b>	<b>120,036</b>	<b>63,496</b>
<b>EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR</b>	<b>\$ -</b>	<b>\$ 12,628</b>	<b>\$ 2,120</b>

**DOWNTOWN CAMROSE DEVELOPMENT LTD.**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED DECEMBER 31, 2021**

Unaudited - see Notice to Reader  
(with prior year's figures for comparison)

			<b>2021</b>	<b>2020</b>
	Unrestricted	Internally Restricted	Total	Total
BALANCE AT BEGINNING OF THE YEAR:	\$ 18,918	\$ 5,675	\$ 24,593	\$ 26,713
TRANSFER	-	-	-	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FOR THE YEAR	12,628	-	12,628	(2,120)
<b>BALANCE AT END OF THE YEAR</b>	<b>\$ 31,546</b>	<b>\$ 5,675</b>	<b>\$ 37,221</b>	<b>\$ 24,593</b>

# DOWNTOWN CAMROSE DEVELOPMENT LTD.

## STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2021

Unaudited - see Notice to Reader  
(with prior year's figures for comparison)

	2021	2020
<b>ASSETS</b>		
CURRENT ASSETS:		
Cash and investments	\$ 39,629	\$ 24,703
Accounts receivable	1,650	2,750
GST receivable	2,156	852
Investments	2,000	2,000
Total current assets	45,435	30,305
<b>TOTAL</b>	<b>\$ 45,435</b>	<b>\$ 30,305</b>

### LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:		
Trade payables and accrued liabilities	\$ 7,082	\$ 5,094
Payroll remittance payable	1,133	618
Total current liabilities	8,215	5,712
NET ASSETS:		
Internally restricted	5,675	5,675
Unrestricted	31,546	19,769
Total net assets	37,221	24,593
<b>TOTAL</b>	<b>\$ 45,435</b>	<b>\$ 30,305</b>

# DOWNTOWN CAMROSE DEVELOPMENT LTD.

## NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2021

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### PURPOSE OF THE ORGANIZATION:

Downtown Camrose Development Ltd. was established under the Municipal Government Act of Alberta as a "Business Revitalization Zone" by the City of Camrose. The fundamental purpose of the organization is to improve, beautify and maintain downtown Camrose, promoting the area as a business and shopping destination. The organization is a not-for-profit organization and, as such, is exempt from income taxes under the Income Tax Act (Canada).

#### 1. Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable, and collection is reasonably assured. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified. Unrestricted contributions are recognized as revenue when received or receivable.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs or in the completion of specific work are recognized in the period when the related expenses are incurred or services are performed. If the amounts received are for general operations or purposes, the revenues are recognized in the period the funds are received or are receivable.

#### Capital Assets

Capital assets are expensed when purchased. Assets owned by the organization include office equipment and downtown park facilities, including benches, garbage receptacles, and planters.

#### Contributed Services / Contributed Assets

Downtown Camrose Development Ltd. benefits from the value of services donated by members interested in furthering its objectives. No amount is recorded for the year ended December 31, 2021 since the value is not readily determinable.

**DOWNTOWN CAMROSE DEVELOPMENT LTD.****NOTES TO THE FINANCIAL STATEMENTS****DECEMBER 31, 2021**

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**1. SIGNIFICANT ACCOUNTING POLICIES (continued):**Use of Estimates

The preparation of the financial statements in accordance with PSAB for Government NPO's requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. Estimates are used when accounting for items and matters such as allowance for uncollectable accounts receivable and accrued payables.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks net of outstanding cheques and deposits.

Financial Instruments*Initial measurement*

The organizations financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

*Subsequent measurement*

At each reporting date, the organization measures its financial assets and liabilities at cost or amortized cost. The financial instruments measured at amortized cost are cash, accounts receivable, and accounts payable and accrued liabilities.

For financial assets measured at cost or amortized cost, the organization regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the organization determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

## DOWNTOWN CAMROSE DEVELOPMENT LTD.

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2021

#### 3. INTERNALLY RESTRICTED NET ASSETS:

	Enterprise Development	Revitalization	Marketing	Administration	Total
Opening balance	\$ 1,775	\$ 2,500	\$ 1,400	\$ -	\$ 5,675
Transfer in		-	-	-	
Transfer out	-	-	-	-	-
Closing balance	<u>\$ 1,775</u>	<u>\$ 2,500</u>	<u>\$ 1,400</u>	<u>\$ -</u>	<u>\$ 5,675</u>

##### **Enterprise Development:**

The Board of Directors had reserved funds in the amount of \$1,775 to be used for studies and large scale projects of interest to the Downtown as a whole.

##### **Revitalization:**

The Board of Directors had reserved funds in the amount of \$2,500 to be used for revitalization, beautification, and maintenance of assets within Downtown Camrose.

##### **Marketing:**

The Board of Directors had reserved funds in the amount of \$1,400 to be used for for future marketing initiatives.

##### **Administration:**

The Board of Directors have reserved funds in the amount of \$0 to be used for future administrative and operating purposes, including the potential purchase of capital assets.

All of the above funds can only be used with board approval.

#### 4. FINANCIAL INSTRUMENT RISKS:

The organization's main financial instrument risk exposure is detailed as follows:

##### *Liquidity Risk*

The organization's liquidity risk represents the risk that the organization could encounter difficulty in meeting obligations associated with its financial liabilities. The organization is, therefore, exposed to liquidity risk with respect to its accounts payable and accrued liabilities. There was no significant change in exposure from the prior year.

#### 6. COMPARATIVE FIGURES:

Prior year figures have been reclassified where necessary to conform with current year presentation.



**DOWNTOWN CAMROSE DEVELOPMENT LTD.****SCHEDULE OF EXPENSES****DECEMBER 31, 2021**

	<b>Budget</b>	<b>2021</b>	<b>2020</b>
<b>Administration</b>			
Bookkeeping	1,150	1,650	375
Bank charges	-	367	420
Insurance	1,715	1,887	1,784
Member communications	600	310	105
Miscellaneous	-	1,344	1,583
Office	2,500	1,942	2,475
Professional fees	-	773	943
Rent and storage	6,000	6,534	1,962
Telephone and utilities	2,815	4,120	2,456
Office repairs and maintenance	-	229	5,200
Wages	51,000	52,623	22,418
<b>Total Administration</b>	<b><u>65,780</u></b>	<b><u>71,779</u></b>	<b><u>39,721</u></b>
<b>Enterprise Development</b>			
Advertising and promotion	8,500	4,644	4,658
Downtown \$\$ Expense	-	233	-
Website	1,500	1,256	-
Memberships and studies	-	126	59
<b>Total Enterprise Development</b>	<b><u>10,000</u></b>	<b><u>6,259</u></b>	<b><u>4,717</u></b>
<b>Community Development</b>			
Events and projects	11,100	7,869	-
Hosting	-	134	207
Snow Golf	-	-	500
Bus Shelter	4,000	-	-
Jaywalkers	-	-	476
Lighting of the tree	900	-	144
Downtown Lighting	7,400	10,639	10,533
Midnight madness	4,000	4,698	1,025
Workshops and seminars	2,000	-	-
<b>Total Community Development</b>	<b><u>29,400</u></b>	<b><u>23,340</u></b>	<b><u>12,885</u></b>
<b>Downtown Markets</b>			
Advertising	1,070	2,311	1,343
Materials and supplies	300	347	373
Office and administration	200	125	159
Wages	6,250	7,325	1,125
Rental space	8,000	8,550	3,173
<b>Total Downtown Markets</b>	<b><u>15,820</u></b>	<b><u>18,658</u></b>	<b><u>6,173</u></b>